COMPANY NAME

PROPOSAL

PHONE

EMAIL

LICENSE #

INSURED BY

PROPOSAL #

DATE

VALID UNTIL

PREPARED FOR

CLIENT NAME

PHONE / EMAIL

PROJECT

PROJECT ADDRESS

PROJECT SUMMARY

SCOPE OF WORK - INCLUDED

NOT INCLUDED

PRICE

#	SECTION OF WORK	AMOUNT
1		
2		
3		
4		

OPTIONS (NOT IN THE TOTAL)

Subtotal

Tax

Total

SCHEDULE

Estimated start: _____

Working days: _____

Weather and inspections can move these dates.

PAYMENT SCHEDULE

Deposit at signing: _____

Progress payment: _____ at _____

Balance at completion: _____

WARRANTY

Workmanship warranty: _____ from completion. Manufacturer warranties pass through to the client.

ACCEPTANCE

By signing below, the client accepts this proposal: the scope, the exclusions, the price, and the payment schedule.

CLIENT SIGNATURE / DATE

CONTRACTOR SIGNATURE / DATE

Prices hold until the valid-until date. Changes after signing are made by written change order.

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